

**Annex 1.1**  
**to the NOTICE for setting up of LISTS of EXPERTS**  
**2014-2020 (Interreg V-A) Italy - Croatia CBC Programme**

APPLICATION FORM TEMPLATE for ADMINISTRATIVE PROFILE

To  
MA of 2014-2020 Italy-Croatia CBC Programme  
Veneto Region – O.U. Italy-Croatia MA  
italia.croazia@pec.regione.veneto.it

I, the undersigned (*First Name followed by Family Name*) \_\_\_\_\_

for the purpose to be included in the List of Experts for the **Administrative profile** for the 2014-2020 (Interreg V-A) Italy-Croatia CBC Programme, on the basis of Italian Law (art. 46 and 47 of Decree of President of Italian Republic (D.P.R.) n. 445/2000) and having regard to art. 13 of the Regulation (EU) 2016/679 (GDPR – General Data Protection Regulation) and aware of the legal consequences in case of false declarations, in accordance with art. 76 of D.P.R. n. 445/2000,

**declare on my own responsibility**

**A) PERSONAL DATA:**

Place of birth (*Town, Country*) \_\_\_\_\_ date (*dd/mm/yyyy*) \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
ZIP Code \_\_\_\_\_ Town \_\_\_\_\_  
Country \_\_\_\_\_  
Tel. \_\_\_\_\_ Mob. \_\_\_\_\_  
E-mail \_\_\_\_\_

**B) GENERAL REQUIREMENTS:**

(*please tick*)

- ☐ To have the following University degree (degree course lasting at least four-year):

University \_\_\_\_\_, Location \_\_\_\_\_  
Degree \_\_\_\_\_

Duration of academic curriculum \_\_\_\_\_ date of the degree (award) \_\_\_\_\_;

- ☐ To have \_\_\_\_\_ citizenship(s);  
☐ To enjoy my full rights as a citizen;

- ☐ To have not been convicted of any criminal offence and to have no criminal case pending against me;
  - ☐ To have performed military/civil service obligations imposed by the applicable laws (if applicable);
  - ☐ To be / ☐ not be employee of a public administration (if it is the case, indicate the name of the public administration \_\_\_\_\_)
  - ☐ To have the following VAT code number \_\_\_\_\_ or ☐ to commit to open VAT code number before the signature of the contract;
  - ☐ Not to be / ☐ to be in one of conditions of incompatibility pursuant to the par. 6 of the Notice (if it is the case, indicate the potential condition of incompatibility: \_\_\_\_\_)
- and declaring, at the same time, the availability to remove this condition before the assignment;
- ☐ To undertake to avoid situations of conflict of interest and to apply principles of impartiality in daily activities, in case of contract awarding.

### C) PROFESSIONAL EXPERIENCE:

*(please tick)*

- ☐ That the Curriculum Vitae attached is true and correct (**the CV is written on Europass format, dated and signed with specific references to exact dates of the professional experience, employers and if the position has been/is full time or part time. In case of absence of exact dates, the professional experience cannot be considered**);
- ☐ To have a good spoken and written English level (level B2 in the Europass Language Passport classification or equivalent);
- ☐ To have at least 3 years / ☐ to have at least 5 years of professional experience in ETC projects or programmes as reported in the following table:

*(The periods of possible overlapping for each position are counted only once)*

Professional experience at the ( <i>body/company</i> ) _____ with contract _____ from <u>  </u> / <u>  </u> / <u>  </u> to <u>  </u> / <u>  </u> / <u>  </u> (total months <u>  </u> ) Role: _____ Main tasks: _____ _____
Professional experience at the ( <i>body/company</i> ) _____ with contract _____ from <u>  </u> / <u>  </u> / <u>  </u> to <u>  </u> / <u>  </u> / <u>  </u> (total months <u>  </u> ) Role: _____ Main tasks: _____ _____
....

### I ask

To be admitted to the List of Experts for the **Administrative profile** for the 2014-2020 (Interreg V-A) Italy-Croatia CBC Programme; I express my availability to cover the following role(s) (*it is possible to tick more than one option, subject to the possession of the requirements*):

- ☐ Junior Administrative Expert
- ☐ Senior Administrative Expert

### and I require

to send all communications concerning the procedure for the setting up of the List of Experts for the Administrative profile to the following address (*only if different from point A*):

Address \_\_\_\_\_  
ZIP Code \_\_\_\_\_ Town \_\_\_\_\_  
Country \_\_\_\_\_  
Tel. \_\_\_\_\_ Mob. \_\_\_\_\_  
E-mail \_\_\_\_\_

#### Attachments:

- 1) Copy of a valid identification document (e.g. Passport / ID card): type \_\_\_\_\_ n. \_\_\_\_\_  
(requested in case of hand-written signature of the Application and/or of the CV)
- 2) Curriculum Vitae in Europass format (*duly signed and dated*)
- 3) Any other attachments (e.g. certificate of knowledge of English language above the required level)

Applicant signature <sup>1</sup>

\_\_\_\_\_

Date of signature <sup>1</sup>

\_\_\_\_\_

### Personal data protection

**I declare** to be informed, pursuant to art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council, of 27<sup>th</sup> April 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), as reported in the document “**Information on the personal data processing**”, attached to the notice.

Applicant signature <sup>1</sup>

\_\_\_\_\_

Date of signature <sup>1</sup>

\_\_\_\_\_

<sup>1</sup> This application template can be signed digitally or hand-written. In case of hand-written signature, please, attach a copy of a valid identification document.